



## **PUBLIC POLICY STANDING COMMITTEE**

### **DRAFT MINUTES**

April 26, 2011

10:30 a.m. – 12:15 p.m.

Developmental Disabilities Planning Council

1740 West Adams, Conference Room 204

Phoenix, Arizona 85007

A standing committee meeting of the Arizona Developmental Disabilities Planning Council (ADDPC) was convened on April 26, 2011 at the DDPC, 1740 West Adams, Conference Room 204, Phoenix, Arizona 85007. Notice having been duly given. Present and absent were the following members of the ADDPC.

<b>Members Present</b>	
Leslie Cohen, Chair, Teleconference	Rosemarie Strout, Teleconference
Monica Cooper, Teleconference	Elmer Saufkie, Teleconference
Karla Phillips, Teleconference	Matt McMahon
Chuck Ryan, Teleconference	

<b>Staff/Guests Present</b>	<b>Members Absent</b>
Larry Clausen, Executive Director	Joyce Millard-Hoie

#### **A. Call to Order**

Leslie Cohen, Chairperson, welcomed everyone to the Arizona Developmental Disabilities Planning Council (ADDPC or Council) Public Policy Standing Committee meeting. The meeting was called to order at 10:35 a.m. A call was made for members to voice potential conflicts with items on the agenda. No conflicts were voiced.

#### **B. Review of Minutes**

Leslie Cohen asked for a review the minutes of the March 3, 2011 Public Policy Standing Committee. The meeting minutes were reviewed and briefly discussed.

- A motion was made by Matt McMahon to approve the minutes.
- Elmer Saufkie seconded the motion.
- The motion carried and the minutes were approved.

#### **C. Review of New State Goals and Objectives**

For the purpose of assisting the Committee in determining important public policy issues to carry forward, Larry Clausen reviewed the contents of the new draft State Plan, focusing on the three (3) goals and objectives that have been developed. No questions were raised by Committee members. He explained that the State Workgroup constructing the Plan will be meeting again on May 4, 2011, to finalize recommendations.

**D. UPDATE: Public Policy Analyst Consultant**

Larry Clausen described activities undertaken since the last Committee meeting to establish a contractual agreement with an organization to assist in public policy activities:

- A Request for Quote (RFQ) was communicated to the public to potentially establish a new contract for Public Policy Consultant services.
- Council staff has also had preliminary conversations with the Morrison Institute housed at ASU to determine their interest in providing public policy consultative services.

Larry indicated that a final decision would be made in the near future and that a selection would be made of the best qualified candidate to represent the interests of the Council.

**E. Public Policy Issues**

Leslie Cohen initiated discussion to elicit ideas from Committee members on topics they felt were important for the public policy analysis and potential recommendations for action. It was discussed that the process for generating ideas could take place over the next several months, and that key areas important to the largest number of constituents should be identified. It was also suggested that in identifying issues a differentiation should be made between those issues that required legislative or policy work. Several topics were discussed, among them AHCCCS funding, SB 1593 which is currently be considered by the Governor, and provider rate reductions.

**F. UPDATE: New Website**

Larry provided information on steps taken to develop a new website for the Council that can be made more accessible for consumers with varying degrees of skills and ability in computer use. Contact has been made with the Department of Economic Security, Division of Technology Services (DTS). With their help, Council staff has mapped out a proposal that has been submitted to Arizona vendors already doing business with DTS under State contract. The proposal consists of the following:

- Developing a site that stays within the government (.gov) domain, with standards applied by GITA and DES.
- Survey and research best technical methods to construct a site that is easy to use, adding features such as video and audio enhancement, one touch linking and other attributes that increase accessibility.
- Emphasize the Council on the home page.
- Utilize existing DES program software for development of the site to enable Council staff to maintain and update the site without technical assistance.

Larry will have more information to bring forward within the next month and if approved, will take the financial proposal to the Grants Standing Committee for review.

- A motion was made by Matt McMahon that Council staff move forward with the development of a new website using its current plan with DTS.
- The motion was seconded by Monica Cooper.
- Motion carried and was approved.

**G. Business Updates and News**

Committee members had no updates to share.

**H. Future Meeting Date & Agenda Items**

The next Public Policy Standing Committee meeting is scheduled for Thursday, June 2, 2011.

**I. Call To The Public**

No public representatives were present.

**J. Adjournment**

The meeting adjourned at 11:35 a.m.